#### **Nomination Procedures**

for

#### Old Avocado Ranch Homeowners' Association

(Adopted <u>S-1</u>, 2014) (Pursuant to Election Rules)

Pursuant to Civil Code §§5105 et seq., the Board of Directors (hereafter, the Board) of the Old Avocado Ranch Homeowners' Association (hereafter, the Association) adopted Election Rules that govern elections of the association.

As dictated in the Election Rules, the Board hereby adopts the following procedures governing nominations to the Board.

### Eligibility

Any member of the Association may nominate himself or herself for election to the Board.

#### **Nomination Collector**

There shall be one nomination collector, which shall be appointed by the Board. The nomination collector shall be appointed not less than ninety (90) days prior to the date of the election.

The nomination collector shall be an independent party or parties, not a Board Member and not a candidate. A nominee collector may include, but are not required to include, a notary public, a Certified Public Accountant, a register poll worker or the inspector of elections. The nominee collector shall do the following:

- Provide the address where nomination forms shall be received and held;
- Determine the time schedule (nomination period) which nomination forms will be accepted;
- Receive nomination forms;
- Hear and determine all challenges and questions with regard to right to nominate; and
- Hold the nomination forms for the duration of the nomination period.

## **Nominating**

Self-Nomination forms shall be mailed to all owners of record not less than forty five (45) days prior to the election. The nomination period shall be open from the time of mailing of the nomination forms until the time so designated by the nomination collector.

Nomination forms and a preaddressed envelope with instructions on how to return the nomination form shall be mailed to members as provided above.

Floor nominations will not be accepted.

# **Applicability of Rules**

This procedure shall apply to: Elections of the Board; amendments to the governing documents.